



**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**  
WASHINGTON, DC 20410-8000

OFFICE OF HOUSING

February 1, 2019

**MEMORANDUM FOR:** Section 8 Property Owners, Project Rental Assistance Contract (PRAC) Property Owners, and other Assisted Property Owners

**FROM:** C. Lamar Seats, Deputy Assistant Secretary, Office of Multifamily Housing Programs

**SUBJECT:** Resumption of Multifamily Asset Management Activities

The Department of Housing and Urban Development (HUD) Multifamily Housing team remains committed to ensuring access to safe and affordable housing for our nation's workforce and vulnerable populations, including the elderly and people with disabilities. Since fully returning to work on January 28, 2019, Multifamily headquarters and field staff have been working to address the significant backlog of work submitted during the shutdown period. As we work quickly to bring our pipeline current, we wanted to inform you of the prioritization of asset management work across Multifamily field offices.

The first priority is work related to tenant health and safety, including contract renewals and subsidy payments. HUD is currently allocating new funding provided by the continuing resolution to support the renewal of expiring Section 8 Project Based Rental Assistance (PBRA), Section 202, and Section 811 contracts. Also, additional funding is now available for ongoing Section 8 PBRA contracts to ensure timely payments through April 1.

We recognize that despite our best efforts during the shutdown, there are some properties with expiring contracts whose renewals may not be fully processed by February 1. If necessary, such properties with HUD-controlled reserves may request loans from reserve accounts in the interim. Requests may be sent to the assigned incoming field email box, as listed below, and must include a completed HUD-9250, the current balance in the account, the withdrawal amount, and a statement certifying that released funds will be reimbursed to the reserve account once subsidy payments are received.

The second priority is related to critical external deadlines, such as servicing actions in connection with FHA closings, and property sales that require HAP Assignment processing or 2530 clearance. If your property is in this category, you should submit a request for HUD to prioritize your action via the assigned incoming field email box listed below. The critical action,

deadline, and potential consequences must be noted in the request.

For other requests such as standard reserve for replacement withdrawals, work items will be processed in the order received. We expect it will take some time to address all the backlogged work and will maintain open communications with you on our progress.

If you have any questions about other items in this memo, please contact your assigned Multifamily field office at the email below. Our HUD Headquarters contact is Brian A. Murray, Acting Director of the Office of Asset Management and Portfolio Oversight, at [Brian.A.Murray@hud.gov](mailto:Brian.A.Murray@hud.gov) or 202-402-2059.

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Boston	<a href="mailto:BOS.incoming@hud.gov">BOS.incoming@hud.gov</a>
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